

**CITY OF OKANOGAN
COUNCIL AGENDA
October 7, 2025 7:00 P.M.
Council Chambers, also available via Zoom**

Meeting ID: 830 0208 9303

One tap mobile: 1-253-215-8782

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
2. **APPROVAL OF AGENDA and CONSENT AGENDA**
(Approval of Consent Agenda passes all routine items indicated by an asterisk (*) on the agenda. Consent agenda items are not considered separately unless a Councilmember so requests. In the event of such a request, the item is returned to the general agenda and taken up in the order that it appears.)
3. * **EXCUSE COUNCILMEMBERS**
Denise Varner
Steve Streeter
4. * **APPROVAL OF MINUTES**
September 16, 2025 – Council Meeting Minutes
September 22, 2025 – Special Council Meeting Minutes
5. * **APPROVAL OF VOUCHERS**
6. **PUBLIC COMMENT**
This is an opportunity for the public to express their concerns, opinions, or suggestions to the Mayor and Council on any matter concerning the city. Please state your name and street address. Comments are limited to 3 minutes.
7. **DEPARTMENT HEAD REPORTS**
8. **COMMITTEE REPORTS**
9. **UNFINISHED BUSINESS**
10. **NEW BUSINESS**
Progress Estimate 4 – 3rd Ave Reconstruction & Utility Replacement – Pipkin Construction
11. * **CORRESPONDENCE**
12. **PUBLIC COMMENT**

This is an opportunity for the public to express their concerns, opinions, or suggestions to the Mayor and Council on any matter concerning the city. Please state your name and street address. Comments are limited to 3 minutes.

13. **COUNCILMEMBER'S COMMENTS**

14. **MAYOR'S REPORT**

15. **ADJOURNMENT**

MEMORANDUM

To: Okanogan City Council and Mayor Turner

From: Shawn Davisson, Public Works Director

Date: October 1, 2025

Subject: Progress Estimate 4 – 3rd Avenue Reconstruction & Utility Replacement Project

Attached is Progress Estimate 4 for the subject project in the amount of \$400,992.23. The contract is currently 83% complete.

Recommended Motion: I move that the City issue payment to Pipkin Construction for Progress Estimate 4.

DEPARTMENT HEAD REPORT

Clerk's Office

October 7, 2025

Since the last Department Head Report to the Okanogan City Council, the Clerk's Office has:

1. Budget

- Posted Vouchers for 1st Council October 2025
- Paid Vouchers for 2nd Council September 2025
- Submitted Clerk's preliminary budget to Mayor/Council

2. Clerk Duties

- Distributed Correspondence and Agenda Items
- Responded to Public Records Request

3. Other

- Receipted in Various Funds (Building Permits, Taxes etc.)
- Made Daily Bank Deposits

4. Payroll

- Completed 2nd Payroll for September 2025

5. Planning/Building

- Assisted Building Official with various issues
- Assisted Planner with various issues
- Assisted Code Enforcement with various issues

6. Utilities

- Updated Utility Accounts
- Printed & Mailed September statements
- Updated Website

7. Sports Complex

- Updated calendar of events

8. Wellness

- Scheduled wellness event (pumpkin carving) for October 16th

9. Clerk Treasurer

- Budget preparation
- Participated in union negotiations
- Attended meetings with Sheriff and Task Force
- Facilitated Fee Schedule update discussion
- Attended website update meeting with Revize
- Participated in Mechanic interview
- Attended training for new Dept of Ecology system
- Completed FEMA Quarterly Report
- Completed ARPA Quarterly Report
- Completed Airport Hangar expense billing
- Completed PWB/TIB grant billings

Code Enforcement/Animal Control/Assistant Permit Admin Report

City Council Meeting

October 7th, 2025

Patrolled the city

Animal Complaints

7 closed 4 open

Public Nuisance

2 closed

10 open including the following-

1701 2nd Avenue North (on going)

410 8th Street (on going)

708 Monroe Street (on going)

Blue Mountain Motel (on going)

803 2nd Avenue South (on going)

Vehicles and Traffic

5 closed

Camping in Legion Park

9 closed

Department Head Report

Fire Department

October 7, 2025

Fire Department

- Updated information in the reporting system.
- Performed minor repair and maintenance to apparatus and station.
- Performed minor repair and maintenance to small tools and equipment and station.
- Updated Department Stats- 200 calls
- Continued transferring inventory into First Due system

Training

- Truck checks
- Business Meeting
- Officers Meeting
- EMS Refresher
- Extrication Training

Fire Calls to Date

- Activated Alarm- 49
- Motor vehicle Accident- 32
- Motor vehicle fire- 14
- Brush Fire- 46
- Structure Fire- 4
- EMS Assist- 10
- Fire Other/Good Intent- 44
- Haz-Mat- 1

Hours Spent on Calls and Training to Date

- | | |
|--------------------|-----------------------------|
| • District: 81.46 | Man Hours to Date: 727.39 |
| • City: 27.02 | Man Hours to Date: 216.26 |
| • Training: 191.25 | Man Hours to Date: 2,589.50 |

Totals Calls to Date:

- District: 124
- City: 76

Events:

Fire Prevention Event Okanogan High School Football Field 10/11/2025 from 8am-2pm

DEPARTMENT HEAD REPORT

Public Works

October 7, 2025

Since the last Department Head Report to the Okanogan City Council, the Public Works Department has:

Water Department

- Performed customer service as needed
- Performed weekly inspections of wells, reservoirs, and booster stations
- Performed routine maintenance as needed
- Performed utility locates as needed
- Performed daily arsenic removal plant rounds
- Performed monthly meter reading

Wastewater Department

- Performed daily testing and record keeping
- Performed customer service as needed
- Performed routine maintenance
- Performed utility locates as needed
- Performed vegetation management
- Performed sewer main camera work
- Performed sewer camera repairs

Street Department

- Performed street sweeping operations
- Performed tree trimming
- Performed vegetation management
- Performed hot mix asphalt paving on Queen Street & 1st Avenue
- Performed operations for Harvest Fest

Parks/Cemetery/Pool/City Hall/Airport

- Performed vegetation management
- Performed pouring & setting headstones as needed
- Performed funeral services as needed
- Performed placing American Flags downtown
- Performed field mowing at the airport
- Performed Legion Park shower repairs
- Performed field mowing at the CVSC
- Performed irrigation shutdown for the season at the Cemetery

Shop

- Performed vehicle & equipment maintenance
- Continuing to advertise for a Mechanic

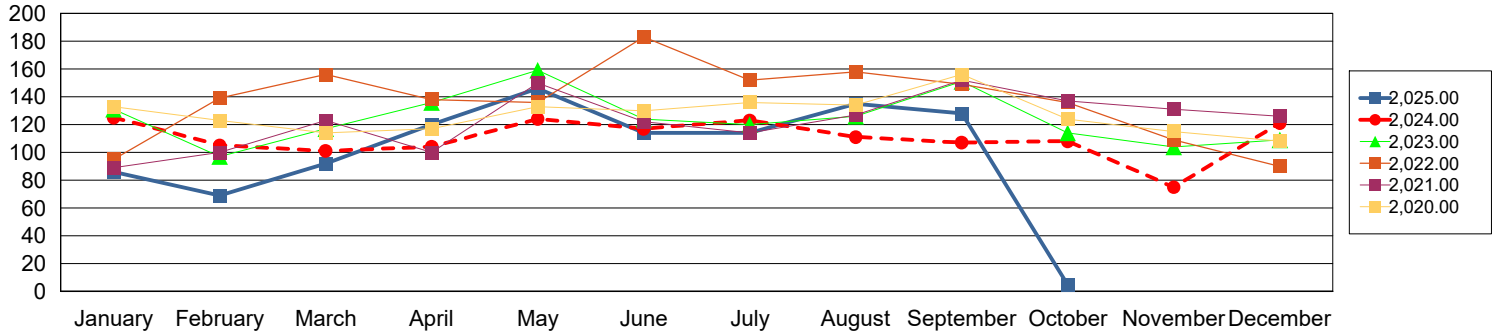
Other

- Performed monitoring the 3rd Avenue project
- Assisted the contractor on the 3rd Avenue project as needed



Okanogan County Sheriff's Office

Okanogan - Monthly Activity Law Incidents



- Total City Incidents in last 30 days: **129**
- Thefts in last 30 days: **11**
- Burglary / Trespass in last 30 days: **9**
- Assaults / Disputes in last 30 days: **16**
- Traffic incidents in last 30 days: **6**
- Total City Incidents YTD: **1,118**

Traffic Stops: **50**

Law Incidents - Last 30 Days

OCSO

121

09/02/2025	16:52	CITIZEN DISPUTE	2ND	OKANOGAN	S25-05606
09/02/2025	17:23	JUVENILE PROB	5TH	OKANOGAN	S25-05608
09/02/2025	21:37	ALARM BURGLARY	2ND	OKANOGAN	S25-05615
09/03/2025	07:53	CITIZEN ASSIST	5TH	OKANOGAN	S25-05618
09/03/2025	09:13	THEFT OTHER	2ND	OKANOGAN	S25-05620
09/03/2025	09:35	DISORDERLY	3RD	OKANOGAN	S25-05621
09/03/2025	10:18	SEX OFF REGISTR	5TH	OKANOGAN	S25-05623
09/03/2025	14:32	SEX OFF REGISTR	5TH	OKANOGAN	S25-05629
09/03/2025	15:02	TRESPASSING	5TH	OKANOGAN	S25-05630
09/03/2025	16:38	VEHICLE PROWL	ELMWAY	OKANOGAN	S25-05635
09/04/2025	08:49	VIOLATE ORDER	5TH	OKANOGAN	S25-05649
09/04/2025	12:59	ASSAULT	2ND	OKANOGAN	S25-05656
09/04/2025	13:11	SEX OFFENDER	5TH	OKANOGAN	S25-05658
09/04/2025	15:23	CITIZEN ASSIST	5TH	OKANOGAN	S25-05663
09/04/2025	17:06	CIVIL	3RD	OKANOGAN	S25-05665
09/04/2025	21:28	DOMESTIC DISPUT	MILL	OKANOGAN	S25-05671
09/04/2025	22:13	ALARM BURGLARY	2ND	OKANOGAN	S25-05672
09/05/2025	04:37	SUSPICIOUS	PINE	OKANOGAN	S25-05675
09/05/2025	17:19	ILLEGAL BURNING	RAILROAD	OKANOGAN	S25-05691
09/07/2025	07:47	VEHICLE PROWL	ELMWAY	OKANOGAN	S25-05720
09/07/2025	08:44	AGENCY ASSIST	OAK	OKANOGAN	S25-05721

09/07/2025 09:48	NOISE COMPLAINT	4TH	OKANOGAN	S25-05723
09/07/2025 11:21	FOUND PROPERTY	3RD	OKANOGAN	S25-05725
09/07/2025 11:23	SUSPICIOUS	5TH	OKANOGAN	S25-05726
09/07/2025 16:51	WANTED PERSON	CONCONULLY	OKANOGAN	S25-05733
09/08/2025 01:52	CITIZEN ASSIST	2ND	OKANOGAN	S25-05742
09/08/2025 08:34	TRESPASSING	2ND	OKANOGAN	S25-05745
09/08/2025 10:33	SUSPICIOUS	PINE	OKANOGAN	S25-05749
09/08/2025 13:10	VEHICLE PROWL	ELMWAY	OKANOGAN	S25-05754
09/08/2025 14:44	CITIZEN ASSIST	2ND	OKANOGAN	S25-05759
09/09/2025 08:33	CIVIL	5TH	OKANOGAN	S25-05778
09/09/2025 14:29	VIN INSPECTION	ELMWAY	OKANOGAN	S25-05786
09/09/2025 16:48	DOMESTIC DISPUT	5TH	OKANOGAN	S25-05789
09/09/2025 18:41	CITIZEN DISPUTE	2ND	OKANOGAN	S25-05790
09/10/2025 13:21	EXTRA PATROL	2ND	OKANOGAN	S25-05811
09/10/2025 18:22	THREATENING	5TH	OKANOGAN	S25-05818
09/10/2025 19:13	INFORMATION	5TH	OKANOGAN	S25-05820
09/10/2025 20:59	TRESPASSING	2ND	OKANOGAN	S25-05821
09/11/2025 08:07	ABANDONED VEHIC	2ND	OKANOGAN	S25-05828
09/12/2025 01:34	DOMESTIC DISPUT	2ND	OKANOGAN	S25-05841
09/12/2025 14:36	DOMESTIC DISPUT	4TH	OKANOGAN	S25-05857
09/12/2025 18:11	SUSPICIOUS	2ND	OKANOGAN	S25-05860
09/13/2025 04:58	THEFT AUTOMOBIL	2ND	OKANOGAN	S25-05869
09/13/2025 14:13	TRESPASSING	MONROE	OKANOGAN	S25-05877
09/13/2025 16:21	SUSPICIOUS	ROSE	OKANOGAN	S25-05882
09/13/2025 23:09	DWLS	2ND	OKANOGAN	S25-05890
09/14/2025 12:43	THEFT OTHER	2ND	OKANOGAN	S25-05897
09/14/2025 16:27	CIVIL	SEATTLE	OKANOGAN	S25-05900
09/14/2025 18:20	CIVIL	SEATTLE	OKANOGAN	S25-05903
09/14/2025 19:34	SUSPICIOUS	2ND	OKANOGAN	S25-05904
09/14/2025 21:36	ASSAULT	SEATTLE	OKANOGAN	S25-05909
09/14/2025 22:00	SUSPICIOUS	CONCONULLY	OKANOGAN	S25-05910
09/15/2025 08:08	THEFT OTHER	1ST	OKANOGAN	S25-05913
09/15/2025 15:35	CITIZEN ASSIST	2ND	OKANOGAN	S25-05927
09/15/2025 19:55	ANIMAL STRAY	ELMWAY	OKANOGAN	S25-05934
09/15/2025 20:17	CUSTODIAL INT.	2ND	OKANOGAN	S25-05936
09/16/2025 08:30	THEFT OTHER	1ST	OKANOGAN	S25-05942
09/16/2025 12:12	DISORDERLY	2ND	OKANOGAN	S25-05953
09/16/2025 12:17	WELFARE CHECK	6TH	OKANOGAN	S25-05954
09/17/2025 04:01	JUVENILE PROB	5TH	OKANOGAN	S25-05962
09/17/2025 11:15	MHP TRANSPORT	3RD	OKANOGAN	S25-05970
09/17/2025 11:55	SUSPICIOUS	7TH	OKANOGAN	S25-05971
09/17/2025 14:23	CITIZEN CONTACT	4TH	OKANOGAN	S25-05976
09/18/2025 16:41	CITIZEN ASSIST	5TH	OKANOGAN	S25-05982
09/19/2025 00:38	MAL MISCHIEF	ELMWAY	OKANOGAN	S25-05988
09/19/2025 08:34	SUSPICIOUS	3RD	OKANOGAN	S25-05991
09/19/2025 10:53	ACCIDENT UNKINJ	ELMWAY	OKANOGAN	S25-05997
09/19/2025 16:41	THEFT OTHER	4TH	OKANOGAN	S25-06006
09/19/2025 18:49	SUSPICIOUS	2ND	OKANOGAN	S25-06009
09/19/2025 23:32	ANIMAL PROBLEM	4TH	OKANOGAN	S25-06011
09/20/2025 04:10	CITIZEN ASSIST	5TH	OKANOGAN	S25-06017
09/20/2025 04:34	WANTED PERSON	3RD	OKANOGAN	S25-06018
09/20/2025 15:22	CITIZEN ASSIST	ROSE	OKANOGAN	S25-06029
09/20/2025 17:00	EXTRA PATROL	NORMAN	OKANOGAN	S25-06031
09/20/2025 23:27	THEFT OTHER	2ND	OKANOGAN	S25-06037
09/21/2025 12:27	MHP TRANSPORT	CRESTVIEW	OKANOGAN	S25-06043

09/21/2025 12:47	BURGLARY	2ND	OKANOGAN	S25-06044
09/21/2025 15:00	THEFT OTHER	3RD	OKANOGAN	S25-06045
09/21/2025 18:25	CITIZEN DISPUTE	3RD	OKANOGAN	S25-06048
09/22/2025 08:42	CITIZEN ASSIST	5TH	OKANOGAN	S25-06054
09/22/2025 09:44	AGENCY REFERRAL	5TH	OKANOGAN	S25-06055
09/22/2025 10:29	DOMESTIC DISPUT	5TH	OKANOGAN	S25-06056
09/22/2025 23:43	SUSPICIOUS	2ND	OKANOGAN	S25-06078
09/23/2025 16:30	SUSPICIOUS	QUEEN	OKANOGAN	S25-06094
09/23/2025 16:34	DOMESTIC DISPUT	CRESTVIEW	OKANOGAN	S25-06092
09/23/2025 17:48	SUSPICIOUS	2ND	OKANOGAN	S25-06097
09/23/2025 18:44	DOMESTIC DISPUT	2ND	OKANOGAN	S25-06101
09/24/2025 00:05	CITIZEN DISPUTE	2ND	OKANOGAN	S25-06104
09/24/2025 10:51	CIVIL	2ND	OKANOGAN	S25-06111
09/24/2025 11:20	SUICIDAL PERSON	5TH	OKANOGAN	S25-06114
09/24/2025 14:08	CITIZEN ASSIST	5TH	OKANOGAN	S25-06116
09/24/2025 15:43	CITIZEN ASSIST	VALLEY	OKANOGAN	S25-06119
09/24/2025 15:48	CITIZEN ASSIST	5TH	OKANOGAN	S25-06118
09/24/2025 18:25	PARKING PROBLEM	2ND	OKANOGAN	S25-06123
09/25/2025 11:30	FOUND PROPERTY	RODEO TRAIL	OKANOGAN	S25-06136
09/25/2025 13:25	SEX OFF REGISTR	5TH	OKANOGAN	S25-06138
09/25/2025 13:28	FOUND PROPERTY	3RD	OKANOGAN	S25-06139
09/25/2025 14:48	SEX OFFENDER	5TH	OKANOGAN	S25-06142
09/25/2025 15:45	WARRANT ARREST	5TH	OKANOGAN	S25-06145
09/25/2025 18:21	ANIMAL STRAY	2ND	OKANOGAN	S25-06157
09/25/2025 19:00	OTHER CALLS	MAPLE	OKANOGAN	S25-06158
09/25/2025 19:14	ILLEGAL BURNING	2ND	OKANOGAN	S25-06159
09/25/2025 19:20	ANIMAL ABUSE	2ND	OKANOGAN	S25-06160
09/26/2025 11:58	SUSPICIOUS	NORMAN	OKANOGAN	S25-06174
09/26/2025 13:50	WELFARE CHECK	2ND	OKANOGAN	S25-06179
09/26/2025 19:21	CITIZEN ASSIST	3RD	OKANOGAN	S25-06189
09/26/2025 19:54	ALARM BURGLARY	2ND	OKANOGAN	S25-06191
09/27/2025 07:28	CITIZEN ASSIST	ELMWAY	OKANOGAN	S25-06198
09/27/2025 18:09	INFORMATION	2ND	OKANOGAN	S25-06211
09/28/2025 04:07	CITIZEN DISPUTE	4TH	OKANOGAN	S25-06221
09/28/2025 15:05	DOMESTIC DISPUT	HIGHWAY 20	OKANOGAN	S25-06230
09/28/2025 18:06	AGENCY ASSIST	PINE	OKANOGAN	S25-06232
09/29/2025 03:19	CITIZEN DISPUTE	MILL	OKANOGAN	S25-06242
09/29/2025 10:15	SUSPICIOUS	3RD	OKANOGAN	S25-06244
09/30/2025 12:41	FRAUD	2ND	OKANOGAN	S25-06274
09/30/2025 16:37	VIOLATE ORDER	5TH	OKANOGAN	S25-06285
10/01/2025 05:26	SUSPICIOUS	1ST	OKANOGAN	S25-06293
10/01/2025 16:48	DWLS	2ND	OKANOGAN	S25-06305
10/01/2025 17:17	WANTED PERSON	2ND	OKANOGAN	S25-06307
10/01/2025 20:24	SUSPICIOUS	2ND	OKANOGAN	S25-06311
10/01/2025 22:54	SUSPICIOUS	MAPLE	OKANOGAN	S25-06314

EMS Calls - Last 30 Days

LIFELINE EMS		25
09/02/25 08:43	MEDICAL	E25-04420
09/05/25 13:28	MEDICAL	E25-04474
09/06/25 15:57	SICKNESS	E25-04494
09/07/25 12:59	HEMORRHAGE	E25-04507
09/08/25 16:02	BREATHING	E25-04528
09/11/25 13:56	FALL	E25-04591
09/12/25 12:55	ALARM FIRE	E25-04623
09/12/25 15:24	MEDICAL	E25-04627
09/13/25 13:33	MEDICAL	E25-04649
09/13/25 19:44	SICKNESS	E25-04660
09/14/25 11:03	ALARM FIRE	E25-04669
09/15/25 18:36	UNCONSCIOUSNESS	E25-04685
09/16/25 13:25	TRANSFER PATIENT	E25-04697
09/18/25 18:29	MEDICAL	E25-04712
09/19/25 10:53	ACCIDENT UNKINJ	E25-04725
09/19/25 22:36	MEDICAL	E25-04739
09/20/25 11:20	FALL	E25-04746
09/21/25 09:22	MEDICAL	E25-04761
09/21/25 12:27	MHP TRANSPORT	E25-04765
09/22/25 22:02	ALARM MEDICAL	E25-04785
09/24/25 12:13	MEDICAL	E25-04801
09/25/25 10:13	MEDICAL	E25-04817
09/25/25 11:57	ALARM MEDICAL	E25-04820
09/27/25 17:23	ALARM MEDICAL	E25-04867
09/28/25 11:57	ALARM MEDICAL	E25-04879

Fire Calls - Last 30 Days

OKANOGAN FIRE DEPARTMENT FD03	3
09/12/25 12:55	ALARM FIRE F25-01891
09/14/25 11:03	ALARM FIRE F25-01900
09/19/25 10:53	ACCIDENT UNKINJ F25-01920



September 30, 2025

Ms. Jessica Blake
Clerk-Treasurer
City of Okanogan
120 3rd Avenue North
Okanogan, Washington 98840

SUBJECT: PROGRESS ESTIMATE 4, 3RD AVENUE RECONSTRUCTION AND
UTILITY REPLACEMENT
CITY OF OKANOGAN, OKANOGAN COUNTY, WASHINGTON
G&O #24825.00 & #24851.00

Dear Ms. Blake:

We have enclosed Progress Estimate 4 for this project. Please retain a copy for the City files and also provide a copy to the Contractor with the payment. The amount due the Contractor and the amount to be deposited in the retainage account are as follows:

Schedule	Payment to Contractor	Amount to be Deposited in Retainage Account
Schedule A (Roadway)	\$386,072.41	\$20,319.60
Schedule B (Sewer)	\$4,135.86	\$199.80
Schedule C (Water)	\$10,783.96	\$520.96
Total	\$400,992.23	\$21,040.36

Please call me if you have any questions or concerns regarding this matter.

Sincerely,

GRAY & OSBORNE, INC.

David G. Ellis, P.E.

DGE/ch
Encl.
By email

PROGRESS ESTIMATE 4**SEPTEMBER 30, 2025**

CITY OF OKANOGAN
OKANOGAN COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
AUGUST 23, 2025 TO SEPTEMBER 26, 2025

PROJECT:
CITY OF OKANOGAN
3rd AVENUE RECONSTRUCTION AND UTILITY REPLACEMENT
G&O JOB NUMBER #24851.01

CONTRACTOR:
PIPKIN CONSTRUCTION, INC.
P.O. BOX 3181
WENATCHEE, WA 98807

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY	
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD		AMOUNT TO DATE
SCHEDULE A - ROADWAY RECONSTRUCTION									
1	Mobilization, Cleanup, and Demobilization	1	LS	\$80,000.00	10.00%	80.00%	\$8,000.00	\$64,000.00	80%
2	Apprenticeship Incentive	1	CALC	\$800.00	0.00%	0.00%	\$0.00	\$0.00	0%
3	Apprenticeship Penalty	1	CALC	\$0.00	0.00%	0.00%	\$0.00	\$0.00	0%
4	Project Temporary Traffic Control	1	LS	\$20,000.00	25.00%	80.00%	\$5,000.00	\$16,000.00	80%
5	Work Zone Safety Contingency	1	FA	\$1,250.00	0.00%	0.00%	\$0.00	\$0.00	0%
6	SPCC Plan	1	LS	\$500.00	0.00%	100.00%	\$0.00	\$500.00	100%
7	Clearing and Grubbing	1	LS	\$15,000.00	10.00%	100.00%	\$1,500.00	\$15,000.00	100%
8	Excavation, Embankment and Grading, Incl. Haul	2,280	CY	\$36.00	228.00	2,280.00	\$8,208.00	\$82,080.00	100%
9	Crushed Surfacing Base Course	1,700	TN	\$25.00	1,964.30	1,964.30	\$49,107.50	\$49,107.50	116%
10	Crushed Surfacing Top Course	770	TN	\$45.00	620.70	620.70	\$27,931.50	\$27,931.50	81%
11	Crushed Surfacing Repair	2,250	SY	\$12.00	1,874.20	2,082.20	\$22,490.40	\$24,986.40	93%
12	Commercial HMA, Cl. 3/8 In. PG 64H-28	860	TN	\$130.00	0.00	0.00	\$0.00	\$0.00	0%
13	Commercial HMA Pavement Repair, Type 1	380	SY	\$73.00	0.00	0.00	\$0.00	\$0.00	0%
14	Storm Sewer Pipe, 12-In. Diam. (Incl. Bedding)	590	LF	\$85.00	0.00	606.00	\$0.00	\$51,510.00	103%
15	Catch Basin, Type 1	14	EA	\$2,500.00	0.00	14.00	\$0.00	\$35,000.00	100%
16	Catch Basin, Type 2, 48-In. Diam.	7	EA	\$4,500.00	0.00	7.00	\$0.00	\$31,500.00	100%
17	Infiltration Trench	240	LF	\$250.00	0.00	223.00	\$0.00	\$55,750.00	93%
18	Trench Excavation Safety Systems	1	LS	\$500.00	10.00%	100.00%	\$50.00	\$500.00	100%
19	Bank Run Gravel for Trench Backfill	50	CY	\$45.00	0.00	0.00	\$0.00	\$0.00	0%
20	Erosion Control and Water Pollution Prevention	1	LS	\$10,000.00	25.00%	80.00%	\$2,500.00	\$8,000.00	80%
21	Sod Installation	60	SY	\$65.00	0.00	0.00	\$0.00	\$0.00	0%
22	Cement Conc. Traffic Curb and Gutter	1,940	LF	\$36.00	1,968.80	1,968.80	\$70,876.80	\$70,876.80	101%
23	Cement Conc. Rolled Curb and Gutter	1,530	LF	\$36.00	1,512.80	1,512.80	\$54,460.80	\$54,460.80	99%
24	Cement Conc. Driveway Entrance	380	SY	\$170.00	345.62	345.62	\$58,755.40	\$58,755.40	91%
25	Cement Conc. Sidewalk	660	SY	\$113.00	654.97	654.97	\$74,011.61	\$74,011.61	99%
26	Cement Conc. Curb Ramp	5	EA	\$4,700.00	5.00	5.00	\$23,500.00	\$23,500.00	100%

PROGRESS ESTIMATE 4
SEPTEMBER 30, 2025

CITY OF OKANOGAN
OKANOGAN COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
AUGUST 23, 2025 TO SEPTEMBER 26, 2025

PROJECT:
CITY OF OKANOGAN
3rd AVENUE RECONSTRUCTION AND UTILITY REPLACEMENT
G&O JOB NUMBER #24851.01

CONTRACTOR:
PIPKIN CONSTRUCTION, INC.
P.O. BOX 3181
WENATCHEE, WA 98807

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY UNIT	UNIT PRICE	THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	
27	Permanent Signing	1 LS	\$5,000.00	0.00%	0.00%	\$0.00	\$0.00	0%
28	Paint Line	1,550 LF	\$3.25	0.00	0.00	\$0.00	\$0.00	0%
29	Modular Block Wall	160 SF	\$70.00	0.00	152.00	\$0.00	\$10,640.00	95%
Subtotal, Schedule A						\$406,392.01	\$754,110.01	
SCHEDULE B - SANITARY SEWER IMPROVEMENTS								
1	Mobilization, Cleanup, and Demobilization	1 LS	\$15,000.00	10.00%	80.00%	\$1,500.00	\$12,000.00	80%
2	Minor Change	1 CALC	\$10,000.00	0.00%	0.00%	\$0.00	\$0.00	0%
3	Project Temporary Traffic Control	1 LS	\$10,000.00	0.00%	90.00%	\$0.00	\$9,000.00	90%
4	Work Zone Safety Contingency	1 FA	\$500.00	0.00%	0.00%	\$0.00	\$0.00	0%
5	Apprenticeship Incentive	1 CALC	\$600.00	0.00%	0.00%	\$0.00	\$0.00	0%
6	Apprenticeship Penalty	1 CALC	\$0.00	0.00%	0.00%	\$0.00	\$0.00	0%
7	SPCC Plan	1 LS	\$500.00	0.00%	100.00%	\$0.00	\$500.00	100%
8	Locate Existing Utilities	3 EA	\$1,000.00	0.00	5.00	\$0.00	\$5,000.00	167%
9	Controlled Density Fill	30 CY	\$265.00	0.00	10.00	\$0.00	\$2,650.00	33%
10	Crushed Surfacing Repair	495 SY	\$12.00	208.00	208.00	\$2,496.00	\$2,496.00	42%
11	Commercial HMA Pavement Repair, Type 2	506 SY	\$62.00	0.00	0.00	\$0.00	\$0.00	0%
12	Manhole, 48 In. Diam.	10 EA	\$9,500.00	0.00	11.00	\$0.00	\$104,500.00	110%
13	Manhole Additional Height, 48 In. Diam.	1 LF	\$1,500.00	0.00	0.00	\$0.00	\$0.00	0%
14	Drop Manhole Connection	1 EA	\$6,000.00	0.00	1.00	\$0.00	\$6,000.00	100%
15	Abandon Existing Manhole	1 EA	\$150.00	0.00	1.00	\$0.00	\$150.00	100%
16	Remove Existing Manhole	3 EA	\$1,500.00	0.00	3.00	\$0.00	\$4,500.00	100%
17	Connection to Existing Manhole	1 EA	\$3,400.00	0.00	1.00	\$0.00	\$3,400.00	100%
18	Trench Excavation Safety Systems	1 LS	\$500.00	0.00%	100.00%	\$0.00	\$500.00	100%
19	Foundation Gravel	30 CY	\$40.00	0.00	0.00	\$0.00	\$0.00	0%
20	Bank Run Gravel for Trench Backfill	240 CY	\$45.00	0.00	0.00	\$0.00	\$0.00	0%
21	Plugging Existing Pipe	17 EA	\$250.00	0.00	7.00	\$0.00	\$1,750.00	41%
22	Abandon Existing Sewer Pipe	24 CY	\$700.00	0.00	16.00	\$0.00	\$11,200.00	67%

PROGRESS ESTIMATE 4
SEPTEMBER 30, 2025

CITY OF OKANOGAN
OKANOGAN COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
AUGUST 23, 2025 TO SEPTEMBER 26, 2025

PROJECT:
CITY OF OKANOGAN
3rd AVENUE RECONSTRUCTION AND UTILITY REPLACEMENT
G&O JOB NUMBER #24851.01

CONTRACTOR:
PIPKIN CONSTRUCTION, INC.
P.O. BOX 3181
WENATCHEE, WA 98807

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF	
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	CONTRACT QUANTITY
23	PVC Sanitary Sewer Pipe and Fittings, 8 In. Diam., Incl.								
	Bedding Material	2,023	LF	\$68.00	0.00	2,023.00	\$0.00	\$137,564.00	100%
24	Maintaining Sewage Flow	1	LS	\$20,000.00	0.00%	100.00%	\$0.00	\$20,000.00	100%
25	Side Sewer Connection	19	EA	\$2,200.00	0.00	21.00	\$0.00	\$46,200.00	111%
26	PVC Side Sewer Pipe and Fittings, 4 In. Diam., Incl.								
	Bedding Material	417	LF	\$85.00	0.00	472.00	\$0.00	\$40,120.00	113%
27	Erosion Control and Water Pollution Prevention	1	LS	\$2,500.00	0.00%	90.00%	\$0.00	\$2,250.00	90%
28	Cement Conc. Traffic Curb and Gutter	15	LF	\$90.00	0.00	0.00	\$0.00	\$0.00	0%
29	Cement Conc. Sidewalk	9	SY	\$300.00	0.00	0.00	\$0.00	\$0.00	0%
Change Order 1									
	Item 1 - Sanitary Sewer Main Repair	1	LS	\$5,137.44	0.00%	100.00%	\$0.00	\$5,137.44	100%
	Item 2 - Concrete Collars Around New Manholes	1	LS	\$5,546.81	0.00%	0.00%	\$0.00	\$0.00	0%
Subtotal, Schedule B							\$3,996.00	\$414,917.44	
SCHEDULE C - WATER SYSTEM IMPROVEMENTS									
1	Mobilization, Cleanup, and Demobilization	1	LS	\$15,000.00	10.00%	80.00%	\$1,500.00	\$12,000.00	80%
2	Minor Change	1	CALC	\$10,000.00	0.00%	0.00%	\$0.00	\$0.00	0%
3	Project Temporary Traffic Control	1	LS	\$8,000.00	0.00%	90.00%	\$0.00	\$7,200.00	90%
4	Work Zone Safety Contingency	1	FA	\$500.00	0.00%	0.00%	\$0.00	\$0.00	0%
5	Apprenticeship Incentive	1	CALC	\$600.00	0.00%	0.00%	\$0.00	\$0.00	0%
6	Apprenticeship Penalty	1	CALC	\$0.00	0.00%	0.00%	\$0.00	\$0.00	0%
7	SPCC Plan	1	LS	\$500.00	0.00%	100.00%	\$0.00	\$500.00	100%
8	Locate Existing Utilities	12	EA	\$1,000.00	0.00	13.00	\$0.00	\$13,000.00	108%
9	Controlled Density Fill	30	CY	\$265.00	9.00	19.00	\$2,385.00	\$5,035.00	63%
10	Crushed Surfacing Repair	196	SY	\$12.00	0.00	0.00	\$0.00	\$0.00	0%
11	Commercial HMA Pavement Repair, Type 3	411	SY	\$65.00	0.00	0.00	\$0.00	\$0.00	0%
12	Trench Excavation Safety Systems	1	LS	\$500.00	0.00%	100.00%	\$0.00	\$500.00	100%

PROGRESS ESTIMATE 4

SEPTEMBER 30, 2025

CITY OF OKANOGAN
OKANOGAN COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
AUGUST 23, 2025 TO SEPTEMBER 26, 2025

PROJECT:
CITY OF OKANOGAN
3rd AVENUE RECONSTRUCTION AND UTILITY REPLACEMENT
G&O JOB NUMBER #24851.01

CONTRACTOR:
PIPKIN CONSTRUCTION, INC.
P.O. BOX 3181
WENATCHEE, WA 98807

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY	
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD		AMOUNT TO DATE
13	Foundation Gravel	31	CY	\$40.00	0.00	0.00	\$0.00	\$0.00	0%
14	Bank Run Gravel for Trench Backfill	187	CY	\$45.00	0.00	0.00	\$0.00	\$0.00	0%
15	PVC Pipe for Water Main, 8 In. Diam., Incl. Bedding Material	2,065	LF	\$68.00	0.00	2,054.00	\$0.00	\$139,672.00	99%
16	DI Pipe for Fire Hydrant, 6 In. Diam., Incl. Bedding	90	LF	\$42.00	0.00	75.00	\$0.00	\$3,150.00	83%
17	Connection to Existing Water Main	5	EA	\$3,000.00	0.00	5.00	\$0.00	\$15,000.00	100%
18	Remove Existing Water Main (3rd Avenue N)	1,090	LF	\$6.00	0.00	1,090.00	\$0.00	\$6,540.00	100%
19	Gate Valve, 8 In.	7	EA	\$3,500.00	0.00	7.00	\$0.00	\$24,500.00	100%
20	Abandon Existing Valve	3	EA	\$650.00	0.00	3.00	\$0.00	\$1,950.00	100%
21	Fire Hydrant Assembly	3	EA	\$11,000.00	0.00	3.00	\$0.00	\$33,000.00	100%
22	Salvage Existing Hydrant	3	EA	\$1,500.00	0.00	3.00	\$0.00	\$4,500.00	100%
23	Service Connection, 2 In. Diam.	1	EA	\$7,000.00	0.00	1.00	\$0.00	\$7,000.00	100%
24	Service Connection, 1 In. Diam.	33	EA	\$4,500.00	0.00	33.00	\$0.00	\$148,500.00	100%
25	Service Pipe, 2 In. Diam., Incl. Bedding Material	22	LF	\$12.00	0.00	14.00	\$0.00	\$168.00	64%
26	Service Pipe, 1 In. Diam., Incl. Bedding Material	782	LF	\$5.00	0.00	728.00	\$0.00	\$3,640.00	93%
27	Erosion Control and Water Pollution Prevention	1	LS	\$2,500.00	0.00%	90.00%	\$0.00	\$2,250.00	90%
28	Cement Conc. Traffic Curb and Gutter	15	LF	\$90.00	5.00	5.00	\$450.00	\$450.00	33%
29	Cement Conc. Sidewalk	9	SY	\$300.00	4.00	4.00	\$1,200.00	\$1,200.00	44%
Change Order 1									
	Item 1 - Unmarked Water Service Abandonment	1	LS	\$4,439.20	0.00%	100.00%	\$0.00	\$4,439.20	100%
	Item 2 - Traffic Rated Meter Box Frames in New Sidewalk	1	LS	\$4,884.28	100.00%	100.00%	\$4,884.28	\$4,884.28	100%
	Item 3 - Concrete Pad for 2" Water Meter Box	1	LS	\$1,065.95	0.00%	0.00%	\$0.00	\$0.00	0%
	Item 4 - Concrete Bollards and Concrete Pad at New Hydrant Locations	1	LS	\$7,303.24	0.00%	0.00%	\$0.00	\$0.00	0%
	Item 5 - Concrete Collar Around New Valve Boxes	1	LS	\$5,546.81	0.00%	0.00%	\$0.00	\$0.00	0%
Subtotal, Schedule C							\$10,419.28	\$439,078.48	

PROGRESS ESTIMATE 4
SEPTEMBER 30, 2025

CITY OF OKANOGAN
 OKANOGAN COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 AUGUST 23, 2025 TO SEPTEMBER 26, 2025

PROJECT:
 CITY OF OKANOGAN
 3rd AVENUE RECONSTRUCTION AND UTILITY REPLACEMENT
 G&O JOB NUMBER #24851.01

CONTRACTOR:
 PIPKIN CONSTRUCTION, INC.
 P.O. BOX 3181
 WENATCHEE, WA 98807

		PROJECT COSTS	
		AMOUNT THIS PERIOD	AMOUNT TO DATE
SUBTOTAL EARNED TO DATE		\$420,807.29	\$1,608,105.93
SALES TAX (SCHEDULES B AND C ONLY)	8.50%	\$1,225.30	\$72,589.65
SCHEDULE A (PER W.S. REVENUE RULE 171)	0.00%	\$0.00	\$0.00
SCHEDULE B SALES TAX	8.50%	\$339.66	\$35,267.98
SCHEDULE C SALES TAX	8.50%	\$885.64	\$37,321.67
MATERIALS ON HAND		\$0.00	\$0.00
TOTAL		\$422,032.59	\$1,680,695.58
LESS 5% RETAINED (BEFORE TAX)		\$21,040.36	\$80,405.29
SCHEDULE A RETAINAGE		\$20,319.60	\$37,705.50
SCHEDULE B RETAINAGE		\$199.80	\$20,745.87
SCHEDULE C RETAINAGE		\$520.96	\$21,953.92
TOTAL EARNED TO DATE LESS RETAINAGE			\$1,600,290.29
LESS AMOUNTS PREVIOUSLY PAID			
PROGRESS ESTIMATE 1			\$496,191.48
PROGRESS ESTIMATE 2			\$279,195.19
PROGRESS ESTIMATE 3			\$423,911.39
TOTAL PAYMENT NOW DUE:		\$400,992.23	\$400,992.23
ORIGINAL CONTRACT AMOUNT (WITHOUT TAX)		\$1,905,464.50	
CONTRACT AMOUNT WITH CHANGE ORDER 1		\$1,939,388.23	
CONTRACT PERCENTAGE TO DATE		83%	

PROGRESS ESTIMATE 4
SEPTEMBER 30, 2025

CITY OF OKANOGAN
OKANOGAN COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
AUGUST 23, 2025 TO SEPTEMBER 26, 2025

PROJECT:
CITY OF OKANOGAN
3rd AVENUE RECONSTRUCTION AND UTILITY REPLACEMENT
G&O JOB NUMBER #24851.01

CONTRACTOR:
PIPKIN CONSTRUCTION, INC.
P.O. BOX 3181
WENATCHEE, WA 98807

I HEREBY CERTIFY THE ABOVE ESTIMATE IS A TRUE AND
CORRECT STATEMENT OF THE WORK PERFORMED UNDER
THIS CONTRACT.

GRAY & OSBORNE, INC.



DAVID G. ELLIS, P.E.

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN
ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES.)

PIPKIN CONSTRUCTION, INC.


CONTRACTOR'S REPRESENTATIVE Nick Pipkin, V.P.

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL EARNED PER PERIOD	SALES TAX		MATERIALS ON HAND	RETAINAGE (5%)	TOTAL PAYMENT
			TOTAL RATE (SCH. B AND C ONLY)	SALES TAX			
1	MAY 12, 2025 TO JUNE 20, 2025	\$489,345.64	8.50%	\$31,313.12	\$0.00	\$24,467.28	\$496,191.48
2	JUNE 21, 2025 TO JULY 25, 2025	\$270,874.00	8.50%	\$21,864.89	\$0.00	\$13,543.70	\$279,195.19
3	JULY 26, 2025 TO AUGUST 22, 2025	\$427,079.00	8.50%	\$18,186.34	\$0.00	\$21,353.95	\$423,911.39
4	AUGUST 23, 2025 TO SEPTEMBER 26, 2025	\$420,807.29	8.50%	\$1,225.30	\$0.00	\$21,040.36	\$400,992.23
TOTAL:		\$1,608,105.93		\$72,589.65	\$0.00	\$80,405.29	\$1,600,290.29

**CITY OF OKANOGAN
COUNCIL MINUTES
September 16, 2025**

CALL TO ORDER

The Regular Meeting of the Okanogan City Council was called to order by Mayor Pro Tem Bauer at 7:00 p.m. and those present stood for the Pledge of Allegiance.

The following were:

Present: Mayor Wayne L. Turner via zoom and Mayor Pro Tem Lisa Bauer
Councilmembers: Rob Gillespie, Eric Lind Sr., Greg Oyler, Steve Streeter, and Denise Varner.

Also Present: Clerk Treasurer Jessica Blake, Deputy Clerk Treasurer Susan Stewart, Public Works Director Shawn Davisson, and Undersheriff Dave Yarnell of the Okanogan County Sheriff's Office.

Unexcused: John Lyles

APPROVAL OF AGENDA AND CONSENT AGENDA

Mayor Pro Tem Bauer asked if there were any alterations to the Agenda or Consent Agenda. Oyler moved, seconded by Varner to approve the Agenda and Consent Agenda as presented. Mayor Pro Tem Bauer asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

EXCUSE COUNCILMEMBERS

There were no Pre-Excused Councilmembers on the Agenda or Consent Agenda.

APPROVAL OF MINUTES

The Minutes of the Regularly Scheduled Council Meeting of September 2, 2025 were approved with passage of the Consent Agenda.

APPROVAL OF VOUCHERS

Claims Vouchers numbered 56503 through 56552 dated September 16, 2025 in the amount of \$217,843.76, and Debit Transactions dated August 01, 2025 through August 29, 2025 in the amount of \$915.17 were approved with the Consent Agenda.

PUBLIC COMMENT

Mayor Pro Tem Bauer opened the floor for Public Comment. Seeing none offered, Public Comment was closed.

DEPARTMENT HEAD REPORTS

Director of Public Works Shawn Davisson submitted a written report. In addition, he announced the following:

- ❖ Performed pouring curb on Queen Street
- ❖ Public Works crew continue to do a lot of tree trimming, while it is still free to dump natural vegetation at the Okanogan County Central Landfill
- ❖ Sunday, September 13th there was a watermain break in the 1000 block of 1st Avenue, South, crew members came in and addressed as quickly as possible
- ❖ Continuing to monitor 3rd Avenue project

Fire Chief Brad Armstrong submitted a written report and was excused from the meeting.

Building Official Bryan Forbus did not submit a written report and was excused from the meeting.

Code Enforcement Officer Craig Caswell did not submit a written report and was excused from the meeting.

Clerk Treasurer Blake submitted a written report. In addition, she announced the following:

- ❖ Continuing to work on Budget preparation
- ❖ Continuing to work on Union negotiations with both Unions
- ❖ There will be a Budget Workshop on October 7th prior to the Council Meeting to review proposed Fee Schedule changes.

Sheriff's Office submitted a written report and Undersheriff Yarnell reviewed the information in the report.

COMMITTEE REPORTS

There were no Committee Reports on the Agenda.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Sheriff's Office CORE Team Presentation

Didi Burrington and Katrina Cates provided a Power Point Presentation and communicated their mission and funding sources and answered questions.

Law Enforcement Service Agreement 2026 – 2028

Clerk Treasurer Blake introduced the 2026 – 2028 Law Enforcement Agreement.

Gillespie moved, seconded by Lind, Sr. to authorize Mayor Pro Tem Bauer to sign the 2026 – 2028 Law Enforcement Agreement.

There was a brief discussion.

Ayes: Lind, Sr., Bauer, Streeter, Varner, Gillespie, and Oyler

Noes: None

Motion carried: 6 Ayes: 0 Noes

Don Kruse Electric Contract Award

Public Works Director Davisson introduced the Don Kruse Electric Contract Award to replace Murray Street Booster Pump & Motor #1.

Varner moved, seconded by Streeter to accept Don Kruse Electric's proposal and award the contract in the amount of \$11,591.40.

There was a brief discussion.

Ayes: Gillespie, Lind, Sr., Varner, Bauer, Oyler, and Streeter

Noes: None

Motion carried: 6 Ayes: 0 Noes

Central Paving Contract Award

Public Works Director Davisson introduced the Central Paving Contract Award.

Lind, Sr. moved, seconded by Oyler to accept Central Paving's proposal and award the contract in the amount of \$14,501.03.

There was a brief discussion.

Ayes: Streeter, Lind, Sr., Bauer, Gillespie, Oyler, and Varner

Noes: None

Motion carried: 6 Ayes: 0 Noes

PUBLIC COMMENT

Mayor Pro Tem Bauer opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

COUNCILMEMBER'S COMMENT

Varner announced Harvest Fest Saturday, October 4th and Town Tidy Up will be Wednesday, October 1st

Varner reported she will be absent for the October 7th Council Meeting

Streeter announced he will be absent for the October 7th Council Meeting

MAYOR'S REPORT

Mayor Pro Tem Bauer expressed the need for folks to be present and to be kind to one another.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 7:47 p.m.

Minutes taken and prepared by Deputy Clerk Treasurer Susan Stewart

APPROVED:

Lisa Bauer, Mayor Pro Tem

ATTEST:

Jessica Blake, Clerk Treasurer

**CITY OF OKANOGAN
COUNCIL MINUTES**

September 22, 2025

CALL TO ORDER

The Special Meeting of the Okanogan City Council was called to order by Mayor Pro Tem Bauer at 5:30 p.m. and those present stood for the Pledge of Allegiance.

The following were:

Present: Mayor Pro Tem Bauer Councilmembers: John Lyles, Steve Streeter, and Greg Oyler

Also Present: Clerk Treasurer Jessica Blake and Public Works Director Shawn Davisson.

APPROVAL OF AGENDA

Mayor Pro Tem Bauer asked if there were any alterations to the Agenda. Oyler moved, seconded by Streeter to approve the Agenda as presented. Mayor Pro Tem Bauer asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

**3rd AVE RECONSTRUCTION AND UTILITY REPLACEMENT PROJECT
CHANGE ORDER 2**

Mayor Pro Tem Bauer asked Public Works Director Davisson to introduce 3rd Ave Reconstruction and Utility Replacement Project Change Order 2.

Lyles moved, seconded by Streeter that the City approve Change Order 2 for the 3rd Avenue Reconstruction & Utility Replacement project.

There was no discussion.

Vote on the motion.

Ayes: Bauer, Streeter, Lyles, Oyler

Noes: None

Motion Carried: 4 Ayes: 0 Noes

COUNCILMEMBER'S COMMENT

There were no Councilmember comments.

MAYOR'S REPORT

There was no Mayor's report.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 5:32 p.m.

Minutes taken and prepared by Clerk Treasurer Jessica Blake

APPROVED:

Lisa Bauer, Mayor Pro Tem

ATTEST:

Jessica Blake, Clerk Treasurer